

Dear AILA Affiliate,

NOMINATIONS FOR AILA EB ELECTIONS:

On behalf of the AILA Nominating Committee, I am writing to apprise you of the elections that will be held at the AILA EB/IC meeting in Groningen 2021. In line with our constitution and by-laws, the Nominating committee is chaired by the Past President and is made up of two additional members: one EB member and one member of the International Committee (IC). This year, the members are: Claire Kramsch from UC Berkeley in the U.S. (Chair), Markus Bieswanger from the University of Bayreuth in Germany, and Ee Ling Low from the National Institute of Education in Singapore.

Our Committee is charged with putting up for election a viable group of candidates for each of the Executive Board (EB) positions (see below). National affiliates are entitled to nominate one or more candidates for election to this Executive Board. The elections will be held at the next AILA World Congress in Groningen (NL) in August 2021 during the EBIC meeting immediately before the Congress. Elections are for three years, and are held every three years at the AILA International Congress.

FINAL DEADLINE FOR SUBMITTING NOMINATIONS: MAY 31, 2021.

In order for the Nominating Committee to be able to act and prepare for the elections, nominations submitted prior to this deadline would be much appreciated.

ELECTIONS WILL BE FOR THE FOLLOWING POSTS ON THE AILA EB:

- VICE-PRESIDENT
- SECRETARY GENERAL
- TWO PUBLICATIONS COORDINATORS (one for the *AILA Review*, one for the *AILA Applied Linguistics* book series)
- UP TO FOUR MEMBERS-AT-LARGE

THE NOMINATION PROCESS IS OUTLINED TOWARDS THE END OF THIS DOCUMENT.

REQUIREMENTS:

- ALL EB MEMBERS need to attend all annual meetings of the AILA Executive Board and the International Committee. Since these meetings are related to AILA World Congresses and AILA regionalization projects, they take place in any part of the world.
- ALL EB MEMBERS need to cover their travel expenses over their own networks. AILA cannot cover these costs.
- PRESIDENT and SECRETARY GENERAL spend about a day per week on AILA matters; Publications Coordinators a half a day.
- The VICE-PRESIDENT becomes President after the 3-year term, so the election for Vice-President is also an election for the future President of AILA in 2023 and the Past President in 2026. This means a nine years' commitment to AILA. Presidents are ambassadors of AILA values and AILA's goal to help

solve globally salient problems in which language plays a key role. A distinguished position in the field of Applied Linguistics, a global network as a researcher, a convincing personality, and a good sense for diplomacy are indispensable for the position.

- The SECRETARY GENERAL manages the Association and its internal and external communication. He or she prepares and organizes the annual meetings of the AILA Executive Board and the AILA International Committee. Among other duties, the Secretary General collaborates with the local AILA congress committee in the organization of the triennial AILA World Congresses such as 2024 in Lyon. This requires presence on site, organizational competence, as well as skills of professional and intercultural communication.

- The PUBLICATIONS COORDINATORS are responsible for the AILA Review (<http://www.aila.info/en/publications/aila-review.html> [1]) and the AILA Applied Linguistics book series (<https://benjamins.com/#catalog/books/aals/volumes> [2]). They manage the editorial board of these publications, liaise with authors and publishers, and develop the publications in an increasingly competitive market.

- ALL MEMBERS-AT-LARGE assist the President with various tasks, as deemed necessary and appropriate. In addition, each member-at-large assumes responsibilities such as overseeing the news section on website or serving as member of an Editorial Board.

For more a detailed description of these positions, please see the AILA bylaws, § 1, “Duties of the EB Officers:

<http://www.aila.info/en/about/statutes-and-bylaws/bylaws.html> [4]

Please be aware that no officer can hold the same position for more than 3 terms. Current membership of the Board can be found at

<http://www.aila.info/en/about/organization/executive-board.html> [5]

NOMINATION PROCESS:

According to the procedures for election, all AILA Affiliate Associations can nominate candidates for these positions. The elections will take place at the EBIC meeting in Groningen. Nominations should be sent no later than two months before the date of the election, that is, May 31, 2021 directly to the Nominating Committee (past_president@aila.info) with a copy to the Secretary General (christina.gitsaki@gmail.com).

Each nomination must be made explicitly for a specific office. It should be accompanied by

- * a 2-page CV of the nominee,

- * a statement of acceptance of the nomination by the nominee, * and a statement of approval by the affiliate association of the nominee.

A nominee can be a candidate for more than one office, but once elected to one office, the candidacy in any subsequent elections is automatically withdrawn. For a full account of the procedures see the enclosed attachment.

If you wish your affiliate to be represented on the Executive Board for the next 3 years, this is your chance to suggest possible candidates. For additional information and/or further questions please do not hesitate to contact me.

Please note: in order to ensure that any further communication on this reaches your affiliate, please acknowledge receipt of this information by a quick reply to

past_president@aila.info with a copy to

christina.gitsaki@gmail.com, our Secretary General.

I look forward to receiving your nominations for any of the above positions, with my best wishes,

Claire Kramsch

Past President of AILA
Chair of Nominating Committee AILA EB